

## DRAYCOTT IN THE CLAY PARISH COUNCIL

### Minutes of Parish Council Meeting held on 10 September 2015

Apologies: Vice Chairman Cllr Mark Flavell and PC Josie Shepherd

Present: Chairman Cllr Ken Rudman  
Cllrs Sue Fulford, Caroline Hulse, Barbara Marshall, Nigel Powlson  
and Arthur Renshaw  
Parish Clerk Mrs Rita Hill  
Cllr Stephen Smith, Crown Ward  
2 Members of the Public

Minutes of the 11 June Parish Council were agreed as read. Proposed by Cllr Sue Fulford. Seconded by Cllr Barbara Marshall. All in favour.

Minutes of the 25 June Extraordinary Parish Council were agreed as read. Proposed by Cllr Sue Fulford. Seconded by Cllr Barbara Marshall. All in favour.

Minutes of the 9 July Parish Council were agreed as read. Proposed by Cllr Arthur Renshaw. Seconded by Cllr Nigel Powlson. All in favour.

Minutes of the 11 August Extraordinary Parish Council were agreed as read. Proposed by Cllr Sue Fulford. Seconded by Cllr Barbara Marshall. All in favour.

Cllr Stephen Smith entered the meeting room.

#### **Co-option of Councillors**

Register of Councillors Interest 2015 / 16 forms have been submitted to ESBC. Regarding signatures on the bank accounts with RBS, Cllrs agreed to remove Mr Robert Hardwick and Mr Nicholas Preston from the account and add Cllr Caroline Hulse and Cllr Nigel Powlson to the account. Forms relating to these changes were completed and signed. RBS to be informed of the changes. **Action – Parish Clerk, Cllrs Caroline Hulse and Nigel Powlson.**

#### **Declaration of Interests**

None as aware of at this point in the meeting.

#### **Matters Arising**

**Issues with Mr Andrew Griffiths MP. The Green, Pipehay Lane.** Mr Andrew Griffiths MP now has the support of the fire and ambulance services. Cllrs agreed to take up Mr Andrew Griffiths MP offer to write to ESBC. **Action – Parish Clerk.**

**Police issues.** Community Speed Watch. Carried over from the June meeting:

Cllr Arthur Renshaw explained to PC Richard Boulter about the group's disappointment in the poor communication between them and Mr Ian Shaw and

that of the 101 service. **Action – PC Richard Boulter said he would take these matters up with his line manager.**

Cllr Barbara Marshall raised her concerns about how the Police system handles incidents numbers in relation to a recent road traffic accident by Deepcut Road. Cllr Barbara Marshall to contact the Police privately on this matter copying Matthew Ellis, County Cllr Philip Atkins and Borough Cllr Stephen Smith into the correspondence.

### **Accounts for Payment**

Mrs R Hill, Parish Clerk salary September 2015 and expenses	£382.89
Staffordshire Pension Fund, re pension (September payment)	£121.36
HM Revenue & Customs, Quarterly PAYE payment	£269.80
Bloomin' Gardens & Landscapes Ltd, Grass mowing invoice no. 638693	£119.10
Draycott in the Clay Village Hall, Contribution towards the flat roof (reference minute under the heading Village Hall Update below)	£608.00
Staffordshire Playing Fields Association, Annual renewal of subscription 2015/2016	£ 15.00

All of the above accounts were proposed for payment by Cllr Barbara Marshall and seconded by Cllr Sue Fulford. All in favour. **Action - Parish Clerk to action the payments.**

Chairman distributed the current receipts / payments accounts for 2015 / 2016.

In respect of cheque no. 001267 RSB has corrected the current account and £2,929.00 has been paid back in.

Letters of thanks regarding payments have been received from the Catholic Church and from FoSSA. Cllrs noted these.

Correspondence from RBS regarding the creation of Williams & Glyn. Cllrs noted these.

### **Submission of the Annual Return for the year ended 31 March 2015**

**Grant Thornton re Audit for the year ended 31 March 2015.** Chairman reported that Grant Thornton had returned the Council's Annual Return and thanked the Parish Clerk for all her hard work. The external auditor has reported that *"on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Other matters not affecting our opinion which we draw to the attention of the council: was Nil"*. Parish Clerk to complete and display the Notice of Conclusion of Audit and Right to Inspect the Annual Return on the noticeboard and upload details to the website. Copy of the Return to be sent to Mr John Wood, Internal Auditor. **Action – Parish Clerk.**

### **General Correspondence**

**Savills re Duchy of Lancaster Needwood Estate – Communication.** Noted.

**ESBC re Neighbourhood Projects.** Cllr Arthur Renshaw suggested a gate at the Swan Road end of the playing field as previously asked for. **Action – Parish Clerk to contact**

***Treemendous Estate Case for an up-to-date quote. Neighbourhood Projects Form to be completed and submitted.***

**SPCA re NALC Transparency Fund and Planning Matters.** Noted.

**SCC re Bus Timetable Changes.** Noted.

### **Planning Applications and Related Matters**

#### **Decision notice received:**

P/2015/00873: Replacement of 14 windows and 1 door. Yew Tree Farm, Toby's Hill, Draycott in the Clay. Granted listed building consent.

**P/2015/00712: Change of use of land to form domestic curtilage and the erection of a part two storey, part single storey front, side and rear extension. Sunningdale, 9 Stubby Lane, Draycott in the Clay.** Having received no representations from parishioners, it was agreed that the Parish Council has no comment to make on this application. **Action – Parish Clerk.**

**ESBC re Local Plan Examination.** Noted.

**ESBC re Summer edition of East Staffordshire Neighbourhood Planning News.** Noted. Cllr Caroline Hulse enquired as to the Parish Council's position on neighbourhood planning – discussion took place.

**ESBC re Tatenhill Neighbourhood Plan Submission Consultation.** Noted.

**ESBC re Abbots Bromley Parish Neighbourhood Area designation.** Noted.

### **Circulars Received**

ESBC re Register of Electors – Notice of Alteration. Noted.

Staffordshire & Stoke on Trent Archive Service re Newsletter – From History to Today. Noted.

Broxap re Product literature. Noted.

SLCC re Notice of Annual General Meeting. Noted.

Staffordshire Playing Field Association re Annual Report & Accounts 2014/2015. Noted.

Community Council of Staffordshire re Annual General Meeting. Noted.

SLCC re The Clerk. **Details to Parish Clerk.**

CPRE re FieldWork. Noted.

CPRE re Countryside Voice. Noted.

### **Highway / Traffic Matters**

#### **Mr Graham Hunt, SCC Community Partnerships Officer (Cannock Chase and East Staffordshire)**

Mr Graham Hunt has provided the following responses:

Speed cameras. "Burton Mail 'top ten snapping' cameras: It is difficult to comment on this information as I am not clear over what period the list applies and if all of the cameras were operational for the same number of hours. However I can confirm that

the monitoring we have undertaken confirms that speeding through the village is not excessive. More importantly the deployment of speed cameras is determined by accidents involving serious injuries or fatalities rather than speed. This strategy has contributed to the County having some of the safest roads in the country. The strategy is responsive to changing circumstances as shown by the deployment of the camera in the village last May following a serious accident.”

“Speed Camera located just to the south of the junction of the A515 and Stubby Lane: The original camera housing was vandalised and now has been replaced with a more modern design. However it is still capable of use by the current speed cameras which at the moment are not digital.”

Accident data. Data received. Chairman commented that the number of accidents recorded by SCC between Moreton Lane roundabout and Six Roads End between 01/02/2010 and 31/01/2015 was 10, of which 3 were classed as serious.

Average Speed Cameras. The system that SCC is using is capable of recording motor bikes. However, Chairman commented that this is not what the Parish Council was questioning. **Action – Parish Clerk to go back to Mr Graham Hunt.**

Cllr Philip Atkins Annual Parish report (Utttoxeter Rural Division Annual Report April 2015) and HGV numbers. Cllr Atkins to respond direct to Vice Chairman’s concerns.

A50 improvements, diversion route and construction traffic. Carried over from September meeting:

**Action – Mr Graham Hunt to speak to Mr Andy Mason and suggests that he comes to a meeting.**

SID (speed indicator device). “I understand that now our staffing issues have been resolved the data will again be made available. I have asked for confirmation that is the case.”

CSW (Community Speed Watch). “I have relayed your comments about the delay in getting the training and the quality of the training to the Road Safety Partnership. With regard to the signs as part of the kit you were provided with there should have been a temporary sign. This can be replaced at a later date with permanent signs after a period of continuous operation. I have requested confirmation of the conditions that the Road Safety Partnership applies to making the signs available. There will be an additional cost. I will forward all of the information as soon as it becomes available.”

Carried over from September meeting:

Concern about the problem of the team not being able to contact the 101 service to inform them that the team would be out and how the team would be covered with regards to insurance. **Action – Mr Graham Hunt to find out.**

Discussions with Cllr Philip Atkins regarding compulsory purchase of land in Stubby Lane. “The investigations County Cllr Philip Atkins undertook showed that the use of our CPO powers was not really an option. It would be a very lengthy process, expensive and with no guarantee of success. We have dealt with similar problems elsewhere more successfully through negotiation with landowners. Cllr. Atkins has asked me to explore this option. However one of the key issues will be cost and at the present time there is

no funding available for the land acquisition, design work or the provision of the footpath. I will keep you informed of progress.”

Potholes - Aston Bridge on A515 (ref 4007982). “The current position is that we are waiting for sufficient work in the Aston Bridge area and then we will either bring in traffic light controls or may even close the bridge over night to enable permanent repairs to be undertaken. Unfortunately these measures are expensive and we do need to have sufficient work to do to justify the expenditure. In the meanwhile we will continue to monitor the condition of the road and carry out further temporary repairs if needed to maintain the road in a safe condition.”

**Prison meeting.** Cllrs Sue Fulford and Caroline Hulse attended the meeting and explained the measures that the Prison was putting in place.

**Ironman.** County Cllr Philip Atkins has been in communication with Cllr Nigel Powlson, who advised that a contact from SCC would be in touch to arrange to come out to a Parish Council meeting. However, the response from Jude Taylor was “the current plan is to do an Ironman roadshow towards the end of this year, early next year. I hope to confirm dates in October and will be in touch closer to the time to discuss”. **Action – Parish Clerk to advise Jude Taylor that this was not what County Cllr Philip Atkins had discussed with Cllr Nigel Powlson (copy in County Cllr Philip Atkins, Mr Graham Hunt, Borough Cllr Stephen Smith and Cllr Nigel Powlson).**

**A50 Diversions.** Cllr Barbara Marshall raised that she witnessed 3 trucks on the B5017 come round Yew Tree Lane corner over the white line because otherwise they would not have got round. The same applies to Wood Edge Lane area. Cllrs agreed this is a concern. Cllr Arthur Renshaw commented what is the duty of care towards the residents of Stubby Lane as the issue is creating problems.

**Reinstatement of green footpath in Stubby Lane.** **Action – Parish Clerk to contact Mr Roy Carr for an update.**

**Mr Andy Mason, Senior Project Manager re A50 Improvements – Diversionary route.** Carried over from June meeting:

Cllr Barbara Marshall offered to obtain photographs of other stretches of highway which use concrete safety barriers on live carriageways. **Action – Cllr Barbara Marshall.**

**Gullies (4015394) between Aston Bridge and Moreton Lane roundabout.** **Action – Parish Clerk to send a reminder.**

**Boulder.** Parish Clerk has asked PC Richard Boulter for an update.

**Proposed A515 Weight Restriction south of Draycott in the Clay.** Mr Bob Young, Parish Clerk to Yoxall Parish Council has been in touch and the Chairman had asked him to contact the Vice Chairman.

**Ashes Lane re collapsed verges and no road markings.** Area has been marked up for repair.

**Verges Bank Top Road.** Cllrs noted an email from a Parishioner to Borough Cllr Stephen Smith.

**The Barn Restaurant advertising signs on Moreton Lane roundabout.** Cllr Arthur Renshaw declared an interest and took no further part in the discussion or decision. Mr Mahmood, new tenant of The Barn, has been in touch enquiring about the situation regarding the signs as they have faded. Cllrs agreed for a letter to be sent advising of the previous arrangement with The Barn's predecessor and provide ESBC's contact details regarding replacement signs. Proposed by Chairman. Seconded by Cllr Caroline Hulse. **Action – Parish Clerk.** Borough Cllr Stephen Smith commented that Mr Michael Hovers is a useful contact.

**Better signage at Six Roads End.** Waiting reply from Mr Graham Hunt.

**Overgrown hedge, Stubby Lane.** Mr Jeff Green, SCC Highways has been advised.

**Temporary traffic regulation order, Level Crossing on 25 October 2015 between 7.00am and 2.00pm.** Noted.

**Cutting back of shrubs near to the bus shelter.** Waiting for a quote from Bloomin' Gardens. **Action - Parish Clerk to contact Mr Jeff Green, SCC NHTeam.** Member of the Public offered to see if a contact they had would be willing to do one off cut back of the shrubs. **Action – Member of the Public.**

#### **Village Facilities, Maintenance and Landscaping**

**Weekly inspection reports.** Inspection reports received - weeds in bark in jungle climber. **Action – Chairman offered to pull them up and rake the bark.** Chairman raised that at his inspection he had to pull out soiled nappies not in bags out of the litter bins; said how disgusting this was and that he was not prepared to do this again. Cllrs Sue Fulford and Barbara Marshall both replied saying that they had reported the same issue at the last meeting, but no thought was given to this at the time. Chairman proposed that the Parish Council found someone else prepared to carry out the weekly inspections and empty the litter bins. Seconded by Cllr Barbara Marshall. Cllr Nigel Powlson offered to put an advert in the shop window. **Action – Cllr Nigel Powlson.** Cllrs agreed on a monthly figure of £40.00. Parish Clerk to check with the Parish Council insurers, then write an advert and forward to Cllr Nigel Powlson. **Action – Parish Clerk.**

Cllr Arthur Renshaw had to unexpectedly leave the meeting room. Before he did he raised the following issues:

Youngsters were playing football on the grassed area, owned by ESBC, and in the highway in Hollow Lane. Details to be placed in the next Parish Council Newsletter. Cllrs agreed to advise ESBC and the Police. **Action – Parish Clerk.**

The goal posts have been removed from the football pitch. **Action – Cllr Barbara Marshall to ask the landowner to put the goal posts back up.**

Overhanging tree branches within the grass verge opposite Swan Road. **Action – Parish Clerk.**

Piled up rubbish / brick rubble in Pipehay Lane. **Action – Chairman to take a look.**

Cllr Arthur Renshaw left the meeting room.

**Bloomin' Gardens & Landscapes Ltd – site meeting.** Chairman had contacted the company again.

**Slide embankment.** Quote received from MacGroundworks. Discussion took place. It was suggested to put this forward as another Neighbourhood Project. **Action - Parish Clerk to forward the application form to the Chairman to complete and return to the Parish Clerk.**

**Kissing gate.** Discussed at the August Extraordinary Parish Council meeting. Waiting a reply from Mr Richard Rayson, SCC Highways.

**Annual Inspection.** To be carried out around the 12 September 2015.

**Posts holding netting.** Carried over from September meeting:

Cllr Arthur Renshaw advised that a number of posts were rotting off and needed replacing. Chairman asked Cllr Arthur Renshaw to obtain a quote for consideration at a Parish Council meeting. **Action – Cllr Arthur Renshaw.**

**Playing field gate.** The top gate has now been chained and padlocked.

### Village Hall Update

**Flat roof application.** Chairman read out the email received from the Treasurer of the Village Hall explaining that the works had been completed. However, when the roof was uncovered some of the roof boards and timber supports were rotten which had not been taken into account to be replaced. In addition, the process of applying for grant aid took a while to complete so the original quote was now almost a year old so costs had gone up. Therefore, the overall bill now comes to £2,746.80. The Parish Council had agreed originally to pay £260.00 towards the project. To assist the Village Hall with the project Cllrs agreed to pay an extra £348.00; thus totalling £608.00. Cllrs agreed to this increase. Proposed by Cllr Sue Fulford. Seconded by Cllr Barbara Marshall. All in favour. **Action – Parish Clerk.**

### Any Other Business

Actions from Extraordinary Meeting held on 11 August:

**Notice at playing fields.** Chairman read out the response received from SPCA. Borough Cllr Stephen Smith suggested contacting Mr Michael Hovers, ESBC for guidance (copying him in). **Action – Parish Clerk**

**Overhanging hedge over pavement, Stubby Lane.** Details have been passed onto Mr Jeff Green, SCC NHTeam.

Diary notes from past meetings:

**Annual closure of the path at the rear of the Village Hall car park.** Closure to take place over the weekend of 14 to 15 November. **Action – Parish Clerk to produce the posters.** Parish Clerk enquired if the gaps in the fence at the playing field were now all permanently closed off – Chairman replied yes and so no action required.

**Trimming of playing field hedges.** Member of the Public offered to see if a contact they had would be willing to do the work. **Action – Member of the Public.**

Parish Clerk to contact the Duchy of Lancaster to obtain the forthcoming shoot dates.  
**Action – Parish Clerk.**

Klondyke Mill - bonfire and fireworks event. Discussion took place. Cllr Nigel Powlson suggested a letter be sent wishing the organisers all the best for this year's event.  
**Action – Parish Clerk.**

Borough Cllr Stephen Smith spoke about the following matters:

ESBC's response to the refugee crisis.

Local plan moving forward.

Travelling mobile library van. Cllr Nigel Powlson raised that he could create a lending library within the shop.

Combined Authorities – LEAP areas being divided up – a decision will be made by next April as to which area ESBC will go to. Borough Cllr Stephen Smith said he would keep the Parish Council updated on this matter.

Cllr Caroline Hulse reported that the damaged bollard on The Green, Pipehay Lane has been fixed. She added that a car had been left parked in Pipehay Lane which was causing issues, in that, the dustbin lorry could not get passed. The Police have been informed. **Action – Parish Clerk to contact the Police.**

**As no other business arose the open meeting closed 9.25 p.m.**

**Date of the next monthly meeting: Thursday 8 October 2015, 7.30 pm, Village Hall.**

**Signed**



**Date** 8 October 2015

**Chairman**

**2015 – Dates of Parish Council meetings:**

**12 November**

**10 December**

Minutes of the Parish Council meetings can be viewed in the noticeboard located outside the Village Hall and <http://draycottintheclayparishcouncil.btck.co.uk/>

Draycott in the Clay Parish Council has adopted the Model Publication scheme as approved by the Information Commissioner.  
Details are available via the Parish Council meeting or via the Parish Clerk.